

**CITY COUNCIL WORK SESSION**  
**APRIL 29, 2019**  
**5:00 P.M.**

The members of the Marshall City Council met for a work session at 5:00 p.m., on Monday, April 29, 2019 in the Community Room of the Marshall Memorial Municipal Airport, 1945 S. Odell, Marshall, Missouri, with the following members of the City Council present: Mayor Julie Schwetz; Council Members Dewey Hendrix, Ron Ott, Kirk Arends, Chuck Hines, Charlie Guthrey, Kathy Vasquez, Tom Hagedorn and Dan Brandt; City Administrator David Haugland and City Clerk Julie Lewis.

Mayor Schwetz thanked everyone for being here this evening. She said the purpose of the meeting is to bring her up to speed on everything that is happening.

Mayor Schwetz said she would be making Council Committee appointments soon and would like to know how the Council Members feel about their current assignments.

The Council Members discussed the various committees. All members said they are comfortable with the current assignments, but would be willing to serve on a different committee if needed.

Council Member Ott said the Council Members appreciate being asked.

Mayor Schwetz said several City of Marshall boards and commissions have vacancies and she will be looking for interested individuals to fill those vacancies. There is a link on the City's website to an Interest Form for citizens to fill out.

Mayor Schwetz discussed the Animal Control Commission, Saline Animal League and the Marshall Animal Shelter with Council Members.

City Counselor Josh Taylor is drafting an agreement with Saline Animal League for the operation of the Marshall Animal Shelter.

Council Members discussed the benefits of having an official agreement in place.

The agreement will provide for general operation of the shelter along with specific procedures relating to the handling of animals.

Council Members discussed the Zoning Board of Adjustments. Research will be done to determine if there is a need for the Zoning Board of Adjustments.

Mayor Schwetz said she has met with the City Prosecutor and City Judge. Both have contracts with the City and they have reached their term.

Council Members discussed the process of enforcing codes through the Municipal Court system.

Mayor Schwetz indicated the citizens of Marshall do want to see the community cleaned up.

Council Member Arends said he would like to have a full time nuisance officer on staff so that we can be proactive in the enforcement of the codes.

Nuisance codes will need to be reviewed and updated.

Mayor Schwetz said she has met with the Budget Committee and will continue to attend the Committee meetings.

Council Members talked about their "Goals List". Items on the "Goals List" include the College Street sidewalk project, Habilitation Center building demolitions, grocery store and retail recruitment.

Council Member Arends spoke about locations for the next sidewalk project.

Municipal Services Department is currently short staffed; they are accepting applications on a continuous basis and could utilize more staff members to complete projects.

The City's contract with Buxton was discussed. Buxton provides retail recruitment strategies and contacts to the City of Marshall.

Mayor Schwetz said she has contacted C & R Markets, a retail grocer, and is looking forward to having a conversation with them.

Several potential retail development locations were discussed. A meeting has been scheduled with a property owner regarding retail development of their specific location.

City Administrator Haugland spoke about the list of contacts provided by Buxton; he has been sending information about Marshall to them via email. Retail development takes a great deal of time; it does not happen overnight.

Several Council Members said they would like to give Buxton at least one more year to see what happens.

City Administrator Haugland said he would be willing to attend a Retail Development trade show. Council Members indicated that attendance could be beneficial in attracting retail business.

Council Members said that having economic development in-house could be something to consider. The City's relationship with Marshall Saline Development Corporation was discussed.

Mayor Schwetz said she feels it would be beneficial to have the City Offices, Marshall Chamber of Commerce and Marshall Saline Development Corporation housed within the same location. Staff members would have easy access to many different types of information.

Council Member Hines said he was recently contacted by a citizen with concerns about residential yard waste burning. They are not opposed to recreational fires but are opposed to burning leaves that create a lot of smoke.

Council Member Guthrey said he has noticed the recently painted lines on College street have faded.

City Administrator Haugland said the company has been contacted.

Mayor Schwetz thanked the Council Members for attending the work session.

The members of the Marshall City Council made no decisions during the work session.

The work session ended at 6:50 p.m.

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Julie M. Schwetz, Mayor

ATTEST:

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Julie A. Lewis, City Clerk