

**CITY COUNCIL MINUTES**  
**MARCH 16, 2020**  
**6:00 P.M.**

The Marshall City Council met in Regular Session at 6:00 p.m., Monday, March 16, 2020 in the Council Chambers of the City Office Building, 214 N. Lafayette, Marshall, MO 65340 with the following members present: Mayor Julie M. Schwetz; Council Members Dewey Hendrix, Kirk Arends, Ron Ott, Chuck Hines, Charles Guthrey and Dan Brandt; City Administrator David Haugland, City Counselor Josh Taylor and City Clerk Julie Lewis. Council Member Tom Hagedorn excused absent.

Council Member Brandt made a motion, seconded by Hines, to adopt the agenda. A roll call vote was taken with Hendrix, Arends, Ott, Hines, Guthrey and Brandt voting aye; Hagedorn excused absent. Motion carried.

Council Member Guthrey made a motion, seconded by Hines, to approve the Regular Session minutes of March 2, 2020 and Work Session minutes of February 25, 2020. A roll call vote was taken with Arends, Ott, Hines, Guthrey, Brandt and Hendrix voting aye; Hagedorn excused absent. Motion carried.

**PUBLIC HEARING**

Council Member Brandt made a motion, seconded by Hendrix, to open the Public Hearing. A roll call vote was taken with Ott, Hines, Guthrey, Brandt, Hendrix and Arends voting aye; Hagedorn excused absent. Motion carried. Mayor Schwetz explained the purpose of the Public Hearing is to hear comments and concerns regarding the City of Marshall's application for funding through the Community Development Block Grant Program and assist in the completion of a Community Needs Assessment document.

Mayor Schwetz introduced Mr. Norm Lucas, Executive Director of Pioneer Trails Regional Planning Commission.

Mr. Lucas said he is here this evening to update a Community Needs Assessment document that is required as part of the application process for CDBG funds. Grant funding through the Community Development Block Grant program would be used to demolish buildings located on the Habilitation Center property.

Mr. Lucas discussed the Community Needs Assessment document and asked everyone to review the document. He said he believes there have not been any changes in the condition of the property.

Council Member Arends asked Mr. Lucas to discuss the reasons why the first grant was not awarded.

Mr. Lucas discussed the items that detracted from the scoring and indicated that it is not unusual for a first time application to be turned down for funding.

Council Member Ott made a motion, seconded by Arends, to authorize Mayor Schwetz to sign the completed Needs Assessment document. A roll call vote was taken with Arends, Ott, Hines, Guthrey, Brandt and Hendrix voting aye; Hagedorn excused absent. Motion carried.

Council Member Hines made a motion, seconded by Arends, to close the Public Hearing. A roll call vote was taken with Hines, Guthrey, Brandt, Hendrix, Arends and Ott voting aye; Hagedorn excused absent. Motion carried.

### **BUSINESS FROM THE AUDIENCE**

There was no business from the audience.

### **COMMITTEE REPORTS**

#### **PROPERTY, FINANCE, BUDGET AND AUDIT COMMITTEE:**

Council Member Arends reported the City is about 45% through the fiscal year with approximately 54% of budgeted revenues collected and budgeted expenditures are at 37%. The budget is currently trending well.

#### **COMMUNITY DEVELOPMENT AND CODE COMMITTEE:**

No report by Council Member Guthrey.

#### **PUBLIC RELATIONS AND PUBLIC SAFETY COMMITTEE:**

Council Member Hendrix gave the Police Department report for the month of February:

Traffic Stops: 324

Officer Calls for Service: 2042

Arrests: 56

Municipal Court Warrants: 22

Police Reports Taken: 226

Offenses Reported to NIBRS: 64

The numbers from February 2019 compared to February 2020 show a 25% increase in the number of calls received; a 50% increase in police reports and a 25% increase in crimes reported to NIBRS. We are also seeing an increase in assaults and crimes against property.

The weather is warming and we need to pay attention to pedestrians out walking and riding bicycles. Slow down and move wide of them when possible.

Watch your speed when traveling in school zones. We are receiving complaints about people speeding through school zones.

#### **MUNICIPAL SERVICES AND PERSONNEL COMMITTEE:**

Council Member Brandt reported at total of 639 tons of solid waste for February. Cardboard from ConAgra was good.

Airport Activity reflected a total of 122 aircraft for February, which is up from last year. Airport Activity so far this year has been very good.

The City's annual Neighbor Clean-up event will be held during the week of April 6<sup>th</sup>. Items need to be placed curbside by 7 a.m. and please do not park vehicles in front of trash.

Ward 1 – Monday, April 6<sup>th</sup>  
Ward 2 – Tuesday, April 7<sup>th</sup>

Ward 3 – Wednesday, April 8<sup>th</sup>  
Ward 4 – Thursday, April 9<sup>th</sup>

The following items will be picked up: household refuse, discarded furniture, paper recyclables, vehicle batteries (placed separate from trash).

The following items will NOT be picked up: tires, hazardous materials, appliances, paint and oil.

Please contact Municipal Services at 660-886-3945 for more information or if you have questions.

The Compost Area will have extended hours during the Neighborhood Clean-up.  
Monday through Friday – 7 a.m. until 4 p.m.  
Saturday – 7 a.m. until Noon.

Yard waste will be picked up on the regular schedule beginning March 23<sup>rd</sup>.

Municipal Services Director Bill Anderson said the procedure for curbside pick up of bulky items has changed. The regular trash trucks will not pick up the bulky items, we will have a machine come by and pick up items such as couches, etc.

#### **CITY ADMINISTRATOR:**

City Administrator David Haugland reported on the following:

- Met with Airport Consultants regarding the Master Plan; next meeting may be postponed
- The Candidate Forum scheduled for March 23<sup>rd</sup> has been cancelled
- Attending various Public Health Meetings
- Will attend an MML Webinar regarding COVID-19 and municipal practices

#### **MAYOR'S REPORT:**

Mayor Schwetz said the Marshall Public School Board will be having a Special Session on Tuesday, March 17<sup>th</sup> at 6:00 p.m.

Mayor Schwetz urged citizens to be especially vigilant during this time regarding potential scams.

Mayor Schwetz invited Department Heads to share information about how the individual departments are operating. Each Department Head in attendance gave a summary of how their department is operating.

Park Director Chad Unterreiner said his department has experienced theft and vandalism in the public restrooms; they have now been locked.

## **DISCUSSION AND APPROPRIATE FOLLOW UP**

### **CITY OWNED FARMLAND CASH RENTAL BIDS:**

Municipal Services Director Bill Anderson said bids were opened for one year cash rental on City owned farmland located near the intersection of Lincoln and Morrow.

Council Member Brandt made a motion, seconded by Guthrey, to accept the bid of Dan Weber in the amount of \$4,431.00 for one year cash rental of city owned farmland. A roll call vote was taken with Guthrey, Brandt, Hendrix, Arends, Ott and Hines voting aye; Hagedorn excused absent. Motion carried.

### **HABILITATION CENTER HAY CUTTING BIDS:**

Municipal Services Director Bill Anderson said bids were opened for cutting of approximately 34 acres of hay at the Habilitation Center.

Council Member Guthrey made a motion, seconded by Hines, to accept the bid of Mike Cox in the amount of \$2,750.00 for cutting, baling and removal of hay at the Habilitation Center. A roll call vote was taken with Brandt, Hendrix, Arends, Ott, Hines and Guthrey voting aye; Hagedorn excused absent. Motion carried.

### **LAWN MOWING BIDS:**

Code Official Mike Morgan said bids were opened for lawn mowing services at the City Office Building, Martin Community Center and Municipal Court building.

Council Member Arends made a motion, seconded by Ott, to accept the bid of Crank Lawncare in the amount of \$125.00 per mowing for the City Office Building, Martin Community Center and Municipal Court Building. A roll call vote was taken with Hendrix, Arends, Ott, Hines, Guthrey and Brandt voting aye; Hagedorn excused absent. Motion carried.

### **CHEMICAL LAWN TREATMENT BIDS:**

Code Official Mike Morgan said bids were opened for chemical lawn treatment at the City Office Building and Martin Community Center.

Council Member Ott made a motion, seconded by Arends, to accept the bid of E Z Green in the amount of \$1,156.00 for chemical lawn treatment at the City Office Building and Martin Community Center. A roll Call vote was taken with Hendrix, Arends, Ott, Hines, Guthrey and Brandt voting aye; Hagedorn excused absent. Motion carried.

## **RESOLUTIONS**

A resolution entitled "A RESOLUTION OF THE CITY OF MARSHALL, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING

WITH THE SALINE ANIMAL LEAGUE FOR THE CONTINUED OPERATION OF THE MARSHALL ANIMAL SHELTER” was read by title only.

City Administrator David Haugland said he has worked with Chief Donnell and members of the Saline Animal League to develop the agreement. Saline Animal League has been operating the Marshall Animal Shelter and it is working very well.

Council Member Hines made a motion, seconded by Ott, to approve the resolution. A roll call vote was taken with Arends, Ott, Hines, Guthrey, Brandt and Hendrix voting aye; Hagedorn excused absent. The resolution is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Resolution No. 2020-3.

A resolution entitled “A RESOLUTION OF THE CITY OF MARSHALL, MISSOURI, AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE AN EASEMENT BETWEEN THE CITY OF MARSHALL AND THE MARSHALL MUNICIPAL UTILITIES” was read by title only.

City Administrator David Haugland said the resolution provides for a utility easement past the Habilitation Center Lake and will allow for a three phase tie in.

Council Member Ott made a motion, seconded by Hendrix, to approve the resolution. A roll call vote was taken with Brandt, Hendrix, Arends, Ott, Hines and Guthrey voting aye; Hagedorn excused absent. The resolution is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Resolution No. 2020-4.

## **ORDINANCES**

An ordinance entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE A CONTRACT BETWEEN THE CITY OF MARSHALL, THE BOARD OF PUBLIC WORKS, AND AHRENS CONTRACTING” was given its first reading by title only.

Marshall Municipal Utilities General Manager Jeff Bergstrom explained the contract is for the asbestos abatement and demolition of the power plant building.

Council Members discussed the asbestos abatement and demolition process.

Council Member Hendrix made a motion, seconded by Arends, to approve the first reading. A roll call vote was taken with Hendrix, Arends, Ott, Hines, Guthrey and Brandt voting aye; Hagedorn excused absent. Motion carried.

An ordinance entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE AN EMERGENCY MANAGEMENT AGREEMENT BETWEEN THE CITY OF MARSHALL, MISSOURI, AND SALINE COUNTY, MISSOURI” was given its first reading by title only.

Fire Chief Tony Day said the agreement will allow for continued cooperation in providing emergency preparedness, response recovery and mitigation services.

Council Member Brandt made a motion, seconded by Guthrey, to take the ordinance to a second reading. A roll call vote was taken with Arends, Ott, Hines, Guthrey, Brandt and Hendrix voting aye; Hagedorn excused absent. Motion carried.

Ordinance No. 8528 entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE AN EMERGENCY MANAGEMENT AGREEMENT BETWEEN THE CITY OF MARSHALL, MISSOURI, AND SALINE COUNTY, MISSOURI” was given its second reading by title only and put to its final passage and approval upon motion of Hines, seconded by Hendrix. A roll call vote was taken with Ott, Hines, Guthrey, Brandt, Hendrix and Arends voting aye; Hagedorn excused absent. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

An ordinance entitled “AN ORDINANCE AMENDING CHAPTER 30, ARTICLE III OF THE MUNICIPAL CODE OF ORDINANCES OF THE CITY OF MARSHALL, MISSOURI, BY REPEALING SAID ARTICLE III AND ENACTING IN LIEU THEREOF NEW SECTIONS OF LIKE NUMBER AND SUBJECT MATTER FOR THE PURPOSE OF ESTABLISHING REGULATIONS FOR THE PROVISION OF SANITARY SEWER SERVICE IN THE CITY OF MARSHALL” was given its first reading by title only.

Marshall Municipal Utilities General Manager Jeff Bergstrom said this project has been ongoing since 2015; all of the public meeting requirements have been met and the document has been approved by the Department of Natural Resources.

Council Members discussed the proposed sanitary sewer service regulations.

Council Member Ott made a motion, seconded by Arends, to approve the first reading of the ordinance. A roll call vote was taken with Hines, Guthrey, Brandt, Hendrix, Arends and Ott voting aye; Hagedorn excused absent. Motion carried.

An ordinance entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF DIFFERENT CITY FUNDS” was given its first reading by title only.

Council Member Hines made a motion, seconded by Guthrey, to take the ordinance to a second reading. A roll call vote was taken with Brandt, Hendrix, Arends, Ott, Hines and Guthrey voting aye; Hagedorn excused absent. Motion carried.

Ordinance No. 8529 entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its second reading by title only and put to its final passage and approval upon motion of Brandt, seconded by Hendrix. A roll call vote was taken with Hendrix, Arends, Ott, Hines, Guthrey and Brandt

voting aye; Hagedorn excused absent. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

### **OTHER COUNCIL BUSINESS**

Mayor Schwetz thanked everyone for being here this evening.

There being no other Council Business, Council Member Brandt made a motion, seconded by Guthrey, to adjourn to Executive Session concerning legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; leasing, purchase or sale of real estate by a public governmental body; hiring, firing, discipline or promotion of personnel. RSMo. 610.021 (1,2,3)

A roll call vote was taken with Hendrix, Arends, Ott, Hines, Guthrey and Brandt voting aye; Hagedorn excused absent. Motion carried and the meeting adjourned to Executive Session at 7:15 p.m.

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Julie M. Schwetz, Mayor

ATTEST:

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Julie A. Lewis, City Clerk

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