

CITY COUNCIL MINUTES
APRIL 6, 2020
6:00 P.M.

The Marshall City Council met in Regular Session at 6:00 p.m., Monday, April 6, 2020 in the Council Chambers of the City Office Building, 214 N. Lafayette, Marshall, MO 65340 with the following members present: Mayor Julie M. Schwetz; Council Members Dewey Hendrix, Kirk Arends, Ron Ott, Chuck Hines, Charles Guthrey and Dan Brandt; City Administrator David Haugland, City Counselor Josh Taylor and City Clerk Julie Lewis. Council Member Tom Hagedorn excused absent.

Council Member Hendrix made a motion, seconded by Ott, to adopt the agenda. A roll call vote was taken with Ott, Hines, Guthrey, Brandt, Hendrix and Arends voting aye; Hagedorn excused absent. Motion carried.

Council Member Hines made a motion, seconded by Arends, to approve the Emergency Session minutes of March 15, 2020, Regular Session minutes of March 16, 2020 and Work Session minutes of March 25, 2020. A roll call vote was taken with Hines, Guthrey, Brandt, Hendrix, Arends and Ott voting aye; Hagedorn excused absent. Motion carried.

COMMITTEE REPORTS

COMMUNITY DEVELOPMENT AND CODE COMMITTEE:

Council Member Guthrey reported a total of 31 building permits issued for the month of March with a total construction value of \$1,847,920.00; permit fees collected totaled \$1,797.00.

PUBLIC RELATIONS AND PUBLIC SAFETY COMMITTEE:

Council Member Hines gave the Fire Department report for the month of March:

Total Incidents – 26

Types of Incidents – Fire: 4; Rescue and EMS: 1; Service Call: 11; Good Intent: 3;

False Alarm and False Call: 6; Special Type: 1

Public Relations Activity – 1; Smoke Detector Install – 1; Training Hours – 4201

Maintenance Activities – 7; Burn Permits Issued – 26

State wide storm siren testing was conducted on March 3, 2020 with no deficiencies noted.

Council Member Hines noted that the county's first positive case of COVID-19 was announced last week and in 6 days we now have five confirmed cases. Please heed the advice of the medical experts and follow the recommended guidelines of staying at home, limit your contact with others and wash your hands often.

MUNICIPAL SERVICES AND PERSONNEL COMMITTEE:

Council Member Brandt gave the following storm water tip:

It is against city ordinance to dispose of grass clippings, leaves or brush in any city ditch or on any city street. When it rains, it drains!

Council Member Brandt reminded residents to bag all trash and solid waste; loose trash will not be picked up. This is for the safety of our employees.

Recycle paper is still being picked up curbside, however, that is subject to change. The recycle center is currently closed to the public.

Council Members discussed the process of curbside refuse collection.

PROPERTY, FINANCE, BUDGET AND AUDIT COMMITTEE:

Council Member Arends reported the City is 50% through the fiscal year with revenue at 6.46 million, which is similar to last year. Expenses are at 4.52 million. Both revenue and expenses are trending well.

Council Members discussed the impact of COVID-19 on sales tax revenue and how that may potentially affect the budget.

Council Member Arends said that Department Heads should be mindful of spending and put off any purchases that aren't absolutely necessary right now. Any new hires should also be postponed at this time.

Council Member Arends said a copy of the Audit Communications Letter was provided to Council Members.

Council Members discussed the Audit Communications Letter.

CITY ADMINISTRATOR:

City Administrator David Haugland reported on the following:

- Received a copy of the blight study for property located at the intersection of Odell and Morrow.
- Municipal Services crews are working on a sinkhole near Eastwood Ave.

Mayor Schwetz discussed the blight study in relation to ownership of property being studied.

MAYOR'S REPORT:

Mayor Schwetz inquired about the following items:

- Codification project payments.
- Completion date of notarized certification from the engineer
- Deadline for the completion of the Council Chambers remodel

Mr. Haugland said the codification project has two payments remaining; Mr. Morgan has all of the documents needed for the notarized certification and he is continuing to work with contractors on the chamber remodel.

DISCUSSION AND APPROPRIATE FOLLOW UP

EVENT REQUEST – MARSHALL CHAMBER OF COMMERCE 4TH OF JULY FIREWORKS:

The Marshall Chamber of Commerce is requesting the use of Indian Foothills Park for the annual Fourth of July Fireworks Display celebration to be held on Saturday, July 4, 2020.

City Administrator Haugland said the Park Board has approved this request with the condition that the fireworks be shot from a trailer; no trenches are to be dug.

Council Member Brandt made a motion, seconded by Guthrey, to approve the request as presented. A roll call vote was taken with Guthrey, Brandt, Hendrix, Arends, Ott and Hines voting aye; Hagedorn excused absent. Motion carried.

EVENT REQUEST – RETURN TO THE ROOST RESCHEDULED TO JUNE 11 & 12, 2021:

The Return to the Roost MHS All School Reunion Committee is requesting to change the date of their event previously approved by Council. Due to restrictions on social gatherings they would like to request the dates of June 11 & 12, 2021.

Council Member Ott made a motion, seconded by Hendrix, to approve the event request as presented. A roll call vote was taken with Brandt, Hendrix, Arends, Ott, Hines and Guthrey voting aye; Hagedorn excused absent. Motion carried.

RESOLUTION

A Resolution entitled “A RESOLUTION OF THE CITY OF MARSHALL, MISSOURI, STATING ITS INTENT TO SEEK FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND AUTHORIZING THE MAYOR TO PURSUE ACTIVITIES IN AN ATTEMPT TO SECURE FUNDING” was read by title only.

Council Member Hines made a motion, seconded by Ott, to approve the resolution. A roll call vote was taken with Hendrix, Arends, Ott, Hines, Guthrey and Brandt voting aye; Hagedorn excused absent. The resolution is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Resolution No. 2020-5.

ORDINANCES

An ordinance entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE A CONTRACT BETWEEN THE CITY OF MARSHALL, THE BOARD OF PUBLIC WORKS, AND AHRENS CONTRACTING” was given its second reading by title only and put to its final passage and approval upon motion of Arends, seconded by Hendrix. A roll call vote was taken with Hendrix, Arends, Ott, Hines, Guthrey and Brandt voting aye; Hagedorn excused absent. The ordinance is

thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Ordinance No. 8530.

An ordinance entitled “AN ORDINANCE AMENDING CHAPTER 30 ARTICLE III OF THE MUNICIPAL CODE OF ORDINANCES OF THE CITY OF MARSHALL, MISSOURI, BY REPEALING SAID ARTICLE III AND ENACTING IN LIEU THEREOF NEW SECTIONS OF LIKE NUMBER AND SUBJECT MATTER FOR THE PURPOSE OF ESTABLISHING REGULATIONS FOR THE PROVISION OF SANITARY SEWER SERVICE IN THE CITY OF MARSHALL” was given its second reading by title only and put to its final passage and approval upon motion of Ott, seconded by Guthrey. A roll call vote was taken with Arends, Ott, Hines, Guthrey, Brandt and Hendrix voting aye; Hagedorn excused absent. The ordinance is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Ordinance No. 8531.

An ordinance entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE A CONTRACT BETWEEN THE CITY OF MARSHALL, THE BOARD OF PUBLIC WORKS, AND BURNS AND MCDONNELL” was given its first reading by title only.

MMU General Manager explained the ordinance will provide for the replacement of aerating blowers at the wastewater treatment plant.

Council Members discussed the project with Mr. Bergstrom.

Council Member Ott made a motion, seconded by Hines, to approve the first reading. A roll call vote was taken with Ott, Hines, Guthrey, Brandt, Hendrix and Arends voting aye; Hagedorn excused absent. Motion carried.

An ordinance entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its first reading by title only.

Council Member Brandt made a motion, seconded by Guthrey, to take the ordinance to a second reading. A roll call vote was taken with Guthrey, Brandt, Hendrix, Arends, Ott and Hines voting aye; Hagedorn excused absent. Motion carried.

Ordinance No. 8532 entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its second reading by title only and put to its final passage and approval upon motion of Ott, seconded by Hendrix. A roll call vote was taken with Brandt, Hendrix, Arends, Ott, Hines and Guthrey voting aye; Hagedorn excused absent. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

OTHER COUNCIL BUSINESS

There being no other Council Business, Council Member Brandt made a motion, seconded by Guthrey, to adjourn to Executive Session concerning legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; leasing, purchase or sale of real estate by a public governmental body; hiring, firing, discipline or promotion of personnel. RSMo. 610.021 (1,2,3)

A roll call vote was taken with Hendrix, Arends, Ott, Hines, Guthrey and Brandt voting aye; Hagedorn excused absent. Motion carried and the meeting adjourned to Executive Session at 6:43 p.m.

Council Member Arends made a motion, seconded by Brandt, reconvene into Regular Session at 7:41 p.m. A roll call vote was taken with Hendrix, Arends, Ott, Hines, Guthrey and Brandt voting aye; Hagedorn excused absent. Motion carried.

Council Member Brandt made a motion, seconded by Hines, to have the April 20, 2020 Council Meeting at 5:15 p.m. A roll call vote was taken with Arends, Ott, Hines, Guthrey, Brandt and Hendrix voting aye; Hagedorn excused absent. Motion carried.

Council Member Hines made a motion, seconded by Arends, to adjourn the meeting. A roll call vote was taken with Ott, Hines, Guthrey, Brandt, Hendrix and Arends voting aye; Hagedorn excused absent. Motion carried and the meeting adjourned at 7:42 p.m.

Julie M. Schwetz, Mayor

ATTEST:

Julie A. Lewis, City Clerk