CIRCUIT COURT OF SALINE COUNTY, MISSOURI CITY OF MARSHALL, MUNICIPAL DIVISION

5 E Eastwood Marshall, Missouri 65340 660-886-3665 Fax: 660-886-7582

MATTHEW GASS

SONYA PITTS
COURT CLERK

COVID-19 ADMINISTRATIVE ORDER

WHEREAS, the Missouri Supreme Court has directed its courts to "consider strategies to prevent the spread of respiratory germs into, within, and between facilities."

IT IS HEREBY ORDERED, effective Wednesday, March 25, 2020, and until further order of this Court, that the Marshall Municipal Court, Missouri, is closed to the public:

If you believe you are scheduled for a personal appearance, or are required to make a payment and have come for that purpose you should proceed as follows:

- 1. If you need to make a payment:
 - Pay by phone at: 660-886-3665
 - Pay online at: cityofmarshalltix.com
 - Pay by mail:
 - Marshall Municipal Court
 - 5 E. Eastwood, Marshall 65340
- 2. If you are represented by an attorney, please contact your attorney;
- 3. If you are a Defendant or an attorney scheduled to appear in Court, please contact the Clerk at 660-886-3665 or view the Court's website at marshall-mo.com
- 4. If you need information about the status of your case, please contact the Clerk's Office at 660-886-3665;
- 5. For Marshall Municipal Prosecuting Attorney matters, please contact the Prosecuting Attorney at 816-708-0333;
- 6. For Marshall Police matters, please call the main line at 660-886-7411.

These restrictions will remain in place temporarily until it is determined to be safe to remove them. If you have any questions as to this Administrative Order, please contact the Clerk of the Court, Sonya Pitts, at 660-886-3665.

IT IS SO ORDERED. March 25, 2020

Matthew Gass. Judge