

CITY COUNCIL MINUTES

JUNE 1, 2020

6:00 P.M.

The Marshall City Council met in Regular Session at 6:00 p.m., Monday, June 1, 2020 in the Council Chambers of the City Office Building, 214 N. Lafayette, Marshall, MO 65340 with the following members present: Mayor Julie M. Schwetz; Council Members Dewey Hendrix, Kirk Arends, Ron Ott, Chuck Hines, Charles Guthrey and Tom Hagedorn; City Administrator David Haugland, City Counselor Josh Taylor and City Clerk Julie Lewis. Council Member Dan Brandt excused absent.

Council Member Hendrix made a motion, seconded by Arends, to adopt the agenda. A roll call vote was taken with Hagedorn, Hendrix, Arends, Ott, Hines and Guthrey voting aye; Brandt excused absent. Motion carried.

Council Member Hines made a motion, seconded by Hagedorn, to approve the Regular Session minutes of May 18, 2020. A roll call vote was taken with Hagedorn, Hendrix, Arends, Ott, Hines and Guthrey voting aye; Brandt excused absent. Motion carried.

COMMITTEE REPORTS

COMMUNITY DEVELOPMENT AND CODE COMMITTEE:

Council Member Guthrey reported a total of 26 building permits issued for the month of May with a total construction value of \$260,333; permit fees collected totaled \$1,031.25. Remodeling and renovation make up the bulk of the permits.

PUBLIC RELATIONS AND PUBLIC SAFETY COMMITTEE:

Council Member Hines gave the Fire Department report for the month of May:

Total Incidents: 34

Types of Incidents: Rescue & EMS – 18; Service Call – 8; Good Intent – 6; False Alarm – 2

Smoke Detector Installs: 1

Training Hours: 4492

Burn Permits Issued: 13

Maintenance Activities: 8

Storm sirens were tested on May 6, 2020.

Hydrostatic sprinkler system tests were performed at ConAgra on May 20, 2020.

Safety Tips for grilling season:

Grill outside away from structures on a flat surface. Keep the grill clean and check for propane leaks. Never leave a grill unattended and be prepared to put out the fire.

Council Member Hines said the County Health Office reported no new cases of COVID-19 over the weekend; Saline County currently stands at 33 active cases.

MUNICIPAL SERVICES AND PERSONNEL COMMITTEE:

No report by Council Member Hagedorn.

Mayor Schwetz inquired about the proposed Spring Clean Up event.

Municipal Services Director Bill Anderson said the Trash Bash drop off event worked very well last year and he would prefer to have that again in order to maintain employee safety.

Council Members discussed potentially having a curbside collection and a drop off event.

Mayor Schwetz reminded citizens that large items do not need to be saved. If you have large items to be collected, call Municipal Services at 660-886-3945 to make arrangements for pick up.

Council Member Hendrix suggested Municipal Services coordinate with Saline County during their county wide drop off event through Region F Solid Waste District.

Council Member Arends made a motion, seconded by Hendrix, to have a Trash Bash Drop Off event on June 20, 2020. A roll call vote was taken with Hagedorn, Hendrix, Arends, Ott, Hines and Guthrey voting aye; Brandt excused absent. Motion carried.

PROPERTY, FINANCE, BUDGET AND AUDIT COMMITTEE:

Council Member Arends reported the City is about three quarters through the current fiscal year. Revenues are up by 4% and expenditures are 8% lower year to date. Everything is trending well.

Sales tax numbers should be available by June 7th and will be shared with Council Members at that time.

Council Member Arends indicated the budget process for the 2020-2021 budget year will begin soon.

CITY ADMINISTRATOR:

Council Member Ron Ott asked for an update on staffing and city services.

City Administrator David Haugland said full staffing was restored two weeks ago. Facilities are still closed to the public.

Mayor Schwetz suggested opening the facilities to the public on Monday, June 8, 2020 and re-evaluate as needed.

Council Member Arends inquired about the start date for the Miami Sidewalk project.

Municipal Services Director Bill Anderson said the contractor will set the date; he anticipates the start date to be within one month.

Mr. Anderson also spoke about the Lincoln Sidewalk project and said they are waiting on a surveyor's report prior to informing the residents.

Mr. Anderson said the No Rise Certification has been received for the Miami Sidewalk project that will extend over the creek at the Miami entrance into the Marshall Plaza. The area will require a cantilever sidewalk so as not to obstruct water flow; handrails will be required.

MAYOR'S REPORT:

Mayor Schwetz introduced Mr. Bill Caviness, former hospital pharmacist.

Mr. Caviness spoke to the Council about the potential opening of the swimming pool. He provided information about chlorine killing COVID-19. He made suggestions, based upon recommendations of the Master's Swimming Program, of safety measures that could be taken to keep patrons of the swimming pool safe.

Council Members discussed proposed safety measures with Mr. Caviness.

Mayor Schwetz asked about the Park Board's plans for playgrounds.

Mr. Haugland said he will follow up with the Park Board.

Mayor Schwetz reported concrete work at Marshall Plaza has begun and potholes will be addressed after the concrete work is completed.

Mayor Schwetz thanked the Central Missouri Board of Realtors for applying for a Transforming Neighborhoods Grant that will provide education and resources for dealing with dilapidated properties.

Mayor Schwetz reminded everyone to get out and vote tomorrow.

DISCUSSION AND APPROPRIATE FOLLOW UP

COUNCIL CHAMBERS REMODEL PROJECT:

Code Official Mike Morgan told the Council he received two bids for the renovation of the Council bench. The bench will need to meet ADA standards so a ramp will be located on one side of the bench. Some audience seating will be removed to accommodate a curved bench.

Mr. Morgan described the aesthetics of the proposed bench which will include electrical outlets and USB ports.

Council Members discussed the proposed remodel project.

Mayor Schwetz said she would like the plans to include an emergency exit behind the Council Bench.

Mr. Morgan said he will get quotes for adding an emergency exit.

Mr. Morgan also said the ceiling damage in the Council Chambers and the lobby will be repaired.

ORDINANCES

An ordinance entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OR THE GENERAL MANAGER OF THE CITY’S BOARD OF PUBLIC WORKS TO EXECUTE AN AGREEMENT BETWEEN THE CITY AND ITS BOARD OF PUBLIC WORKS AND THE UNITED STATES OF AMERICA FOR THE USE OF FUNDS FOR THE CONSTRUCTION OF BROADBAND INFRASTRUCTURE” was given its second reading by title only.

Marshall Municipal Utilities General Manager Jeff Bergstrom said this ordinance will provide for infrastructure for providing internet services to homes within two miles of Marshall. The total for the project will be \$1.1 million.

Council Member Arends made a motion, seconded by Ott to approve the ordinance. A roll call vote was taken with Hines, Guthrey, Hagedorn, Hendrix, Arends and Ott voting aye; Brandt excused absent. The ordinance is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Ordinance No. 8537.

An ordinance entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE A CONTRACT BETWEEN THE CITY OF MARSHALL, THE BOARD OF PUBLIC WORKS, AND SEPTAGON CONSTRUCTION” was given its second reading by title only.

Mr. Bergstrom said this ordinance provides for a metal standing seam roof with a 25 year warranty to be installed on the Benton St. Building.

Council Member Hines inquired about the use of the building.

Mr. Bergstrom indicated the staff currently housed in the power plant will occupy the Benton St. Building. Long range plans include transferring the building to the City for use by Municipal Services.

Council Member Ott inquired about the process of obtaining bids, particularly related to local bidders.

Mr. Bergstrom explained the process for obtaining bids.

Council Member Hendrix made a motion, seconded by Hines, to approve the ordinance. A roll call vote was taken with Guthrey, Hagedorn, Hendrix, Arends, Ott and Hines voting aye; Brandt excused absent. The ordinance is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Ordinance No. 8538.

An ordinance entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF MARSHALL AND CAPITAL PAVING & CONSTRUCTION LLC FOR CERTAIN MILL AND OVERLAY WORK IN THE CITY” was given its first reading by title only.

Municipal Services Director Bill Anderson said this has been an ongoing project and now we are ready to begin. A list of streets to be included in the mill and overlay work was provided to Council.

Council Member Arends made a motion, seconded by Ott, to take the ordinance to a second reading. A roll call vote was taken with Hagedorn, Hendrix, Arends, Ott, Hines and Guthrey voting aye; Brandt excused absent. Motion carried.

Ordinance No. 8539 entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF MARSHALL AND CAPITAL PAVING & CONSTRUCTION LLC FOR CERTAIN MILL AND OVERLAY WORK IN THE CITY” was given its second reading by title only and put to its final passage and approval upon motion of Arends, seconded by Ott. A roll call vote was taken with Hagedorn, Hendrix, Arends, Ott, Hines and Guthrey voting aye; Brandt excused absent. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

An ordinance entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF MARSHALL AND CAPITAL PAVING & CONSTRUCTION LLC FOR CERTAIN MILL AND OVERLAY WORK IN THE CITY” was given its first reading by title only.

Mr. Anderson said this ordinance is similar to the last one but will be funded by STP funds. A list of streets to be included in the mill and overlay work was provided to Council.

Council Member Hines made a motion, seconded by Arends, to take the ordinance to a second reading. A roll call vote was taken with Hagedorn, Hendrix, Arends, Ott, Hines and Guthrey voting aye; Brandt excused absent. Motion carried.

Ordinance No. 8540 entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF MARSHALL AND CAPITAL PAVING & CONSTRUCTION LLC FOR CERTAIN MILL AND OVERLAY WORK IN THE CITY” was given its second reading by title only and put to its final passage and approval upon motion of Ott, seconded by Hendrix. A roll call vote was taken with Arends, Ott, Hines, Guthrey, Hagedorn and Hendrix voting aye; Brandt excused absent. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

An ordinance entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE A CONTRACT BETWEEN THE CITY OF MARSHALL, THE BOARD OF PUBLIC WORKS, AND SEPTAGON CONSTRUCTION” was given its first reading by title only.

Mr. Bergstrom explained this ordinance will provide for repairs to the interior of the Benton St. building.

Council Members discussed the lack of local bids.

Mr. Bergstrom explained the process for requesting bids; local contractors were invited to bid but declined.

Council Members discussed the possibility of re-bidding the project; however there is a tight time frame that must be met and the amount of Septagon’s bid has been made public.

Council Member Arends made a motion, seconded by Guthrey, to approve the first reading. A roll call vote was taken with Arends, Ott, Guthrey and Hendrix voting aye; Hines and Hagedorn voting nay; Brandt excused absent. Motion carried.

An ordinance entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE A CONTRACT BETWEEN THE CITY OF MARSHALL, THE BOARD OF PUBLIC WORKS, AND SAK CONSTRUCTION LLC INC.” was given its first reading by title only.

Mr. Bergstrom said this ordinance is to execute a contract for cured-in-place pipe method of collection system rehabilitation. Sewer claims have decreased since using this method.

Council Member Hines made a motion, seconded by Arends, to approve the first reading. A roll call vote was taken with Hagedorn, Hendrix, Arends, Ott, Hines and Guthrey voting aye; Brandt excused absent.

An ordinance entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its first reading by title only.

Council Member Hendrix made a motion, seconded by Hagedorn, to take the ordinance to a second reading. A roll call vote was taken with Hendrix, Arends, Ott, Hines, Guthrey and Hagedorn voting aye; Brandt excused absent. Motion carried.

Ordinance No. 8541 entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its second reading by title only and put to its final passage and approval upon motion of Ott, seconded by Hendrix. A roll call vote was taken with Arends, Ott, Hines, Guthrey, Hagedorn and Hendrix voting aye; Brandt excused absent. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

OTHER COUNCIL BUSINESS

There being no other Council Business, Council Member Hagedorn made a motion, seconded by Hendrix, to adjourn to Executive Session concerning legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; leasing, purchase or sale of real estate by a public governmental body; hiring, firing, discipline or promotion of personnel. RSMo. 610.021 (1,2,3)

A roll call vote was taken with Hines, Guthrey, Hagedorn, Hendrix, Arends and Ott voting aye; Brandt excused absent. Motion carried and the meeting adjourned to Executive Session at 7:26 p.m.

Julie M. Schwetz, Mayor

ATTEST:

Julie A. Lewis, City Clerk