

**CITY COUNCIL WORK SESSION**  
**FEBRUARY 25, 2020**  
**4:45 P.M.**

The members of the Marshall City Council met for a work session at 4:48 p.m. on Tuesday, February 25, 2020 in the Community Room of the Marshall Memorial Municipal Airport, 1945 S. Odell, Marshall, Missouri, with the following members of the City Council present: Mayor Julie M. Schwetz, Council Members Dewey Hendrix, Kirk Arends, Chuck Hines, Charlie Guthrey and Dan Brandt; Council Member Ron Ott attending via videoconference; City Administrator David Haugland and City Clerk Julie Lewis. Council Member Tom Hagedorn excused absent.

Mayor Schwetz welcomed everyone and said the purpose of the meeting is to discuss short term, mid term and long term goals. Handouts were provided to everyone in attendance.

City Administrator David Haugland gave an update on the sidewalk projects.

The College sidewalk project has been completed.

Miami Avenue sidewalk project will begin soon; a “No Rise Certification” will be obtained and the crews will begin at Community Bank and work northward.

Council Members discussed the possibility of installing sidewalks on Lincoln Avenue in the future.

City Administrator Haugland said work is continuing regarding a grocery store; at this time there have not been any new developments. A blight study will be conducted on a potential location for a grocery store. This will allow the interested party to move forward through the TIF process in an efficient manner and the City will be reimbursed for the cost of the study through TIF funding.

Council Member Hendrix gave an update on the Railroad project.

The project is still ongoing with plans to close three RR crossings and improve several others. Improvements would include new gates and improved lighting. We are currently waiting on the State of Missouri. This project may cost the City a little more than originally anticipated due to rising costs of materials.

Mayor Schwetz said she and Council Member Arends have been reaching out to builders who would be interested in working with a developer on the new subdivision project.

City Administrator David Haugland said bids will be put out for cash rent for the farmland at the subdivision site. Contract will contain language allowing for early access by the City if necessary.

Council Member Hendrix spoke about chemical application records in relation to city owned farmland.

City Administrator Haugland said the company that is scrapping materials from the habilitation center property brought in the third check today. They will continue to move forward with scrapping materials.

An application will be submitted for CDBG funding to assist with demolition of structures on the habilitation center property. Council will need to schedule a public hearing to review the current Community Needs Assessment document. The public hearing should take place at the March 16<sup>th</sup> Council Meeting.

Council Members discussed the habilitation center buildings that will be demolished, the time frame for completion and funding.

Council Member Arends spoke about the school district and their needs in regards to the habilitation center property. We need to invest in ourselves.

The 2020 Street Program will include a mill and overlay project that is funded in part by STP funds through MoDOT. This project was planned for last year, however, only one bid was received and rejected by MoDOT. A pre-bid meeting will be held on March 2, 2020 with bids being opened on March 10<sup>th</sup>.

Council Member Arends spoke about Marshall Municipal Utilities reserve funds and the possibility of a transfer of funds or a loan. Council will schedule a work session with the Board of Public Works.

Council Member Hendrix spoke about the need for a sales tax to help fund public safety improvements.

City Administrator Haugland said Code Official Mike Morgan has been speaking with contractors regarding updating the Council Chambers. He should have some drawings soon. Council Members Hendrix and Guthrey volunteered to help with the process of upgrading the Council Chambers.

City Administrator Haugland said the Code Book update is moving along. Council should have the completed draft by the first of April for review prior to passage. Future updates will be done quarterly.

Mayor Schwetz spoke about the City's website. Plans are to add budget documents along with the various boards and commissions and meeting dates and times.

Council Member Guthrey spoke about the possibility of relocating the Public Library. Relocation of MSDC was also discussed.

Council Member Brandt spoke about continuing the annual City Wide Clean Up which provides curbside pick up and scheduling another Trash Bash in which citizens can drop off their unwanted items.

Council Members discussed educating the citizens on regular curbside refuse pick up and the services that are offered year round by Municipal Services.

The members of the Marshall City Council made no decisions during the work session.

The work session ended at 6:25 p.m.

\_\_\_\_\_  
Julie M. Schwetz, Mayor

ATTEST:

\_\_\_\_\_  
Julie A. Lewis, City Clerk