

CITY COUNCIL MINUTES
SEPTEMBER 8, 2020
6:00 P.M.

The Marshall City Council met in Regular Session at 6:00 p.m. on Tuesday, September 8, 2020 in the Council Chambers of the City Office Building, 214 N. Lafayette, Marshall, MO 65340, with the following Council Members present: Mayor Julie M. Schwetz; Council Members Dewey Hendrix, Kirk Arends, Leon Thompson, Chuck Hines, Charles Guthrey, Craig Thompson, Dan Brandt and Tom Hagedorn; City Administrator David Haugland, City Counselor Josh Taylor and City Clerk Julie Lewis.

Council Member Hendrix made a motion, seconded by Guthrey, to adopt the agenda as written. A roll call vote was taken with Arends, Leon Thompson, Hines, Guthrey, Craig Thompson, Brandt, Hagedorn and Hendrix voting aye. Motion carried.

Council Member Brandt made a motion, seconded by Hines, to approve the Regular Session minutes of August 17, 2020, Special Session minutes of August 25, 2020 and August 31, 2020. A roll call vote was taken with Leon Thompson, Hines, Guthrey, Craig Thompson, Brandt, Hagedorn, Hendrix and Arends voting aye. Motion carried.

BUSINESS FROM THE AUDIENCE

Mr. Brian Crigger, a resident of Marshall, said he had recently been to a Council Meeting to request vegetation be removed from a creek near Englewood and Placida and was wondering if there was a timeline for removal. He also requested Council to consider a concrete spillway to alleviate some of the problems caused by the creek.

Mayor Schwetz said crews will be finishing some projects prior to clearing the vegetation. The consideration of a concrete spillway will be referred to Municipal Services.

Dr. Troy Nash of the Nash Group spoke to the Council regarding a proposed housing project on the site of the old Fitzgibbon Hospital. He explained the previous deadline for the application has been extended to the end of October. Dr. Nash discussed some changes regarding state tax credits that could result in additional funding for the proposed project.

Dr. Nash described the types of housing for the proposed project and invited Council Members to tour locations in St. Louis or Springfield.

Dr. Nash's associate Amy Bretall said they also plan to reach out to residents of the neighborhood and will schedule a community engagement meeting.

Council Members discussed the process of moving forward with the proposed project with Dr. Nash and requested site plan information.

COMMITTEE REPORTS

MUNICIPAL SERVICES AND PERSONNEL COMMITTEE:

Council Member Brandt gave the following stormwater tip:

Don't Over-Water Your Lawn. Excess Water Becomes Stormwater Runoff.
Know the Facts. Protect Your Local Waters From Stormwater Pollution.

Sanitation schedule will be delayed by one day this week due to Labor Day.

Municipal Services crews have returned to regular hours and will begin at 7 a.m.

The Chip and Seal project is mostly complete; they are finishing sweeping up the excess hadite.

The Mill and Overlay project has been delayed today due to weather; English and Miami are scheduled for Thursday. Updates will be made through local media.

The Miami sidewalk project is moving along quickly.

PROPERTY, FINANCE, BUDGET AND AUDIT COMMITTEE:

Council Member Arends said the Budget Summary has been distributed to Council Members and the Budget will be presented at the next Council Meeting.

Council Member Arends said the sales tax numbers for August were up again. Year-to-date sales tax is up \$74,000 and year-to-date use tax is up \$67,000.

COMMUNITY DEVELOPMENT AND CODE COMMITTEE:

Council Member Guthrey reported a total of 48 building permits were issued during the month of August with a construction value of \$774,722; permit fees collected totaled \$2,384.75.

The bulk of the permits are for a new building at Springwater Greenhouse and new townhomes on Atchison.

PUBLIC RELATIONS AND PUBLIC SAFETY COMMITTEE:

Council Member Hines gave the Fire Department report for the month of August:

Total Incidents: 51

Types of Incidents: Fire – 5; Rescue & EMS – 12; Hazardous Conditions – 2; Service Call – 15;

Good Intent Call – 7; False Alarm & False Call – 9

Smoke Detector Installs – 2
Burn Permits Issued Year to Date – 3
Maintenance Activities – 5

Training Hours – 4,403
Safety Tours & Talks – 4

Fall Safety Tips:

- Be Safe on Halloween
- Make Sure Your Heater is Working
- Be Aware When Using Candles
- Be Aware of Weather Conditions When Driving and Have an Emergency Kit in Your Car
- School is in Session, Watch for Children and Buses
- Change Your Smoke Alarm Batteries
- Be Careful With Space Heaters
- Practice Good Ladder Safety

CITY ADMINISTRATOR:

City Administrator David Haugland said Park Director Chad Unterreiner was elected by the employees to attend the annual LAGERS Conference as the Employee Representative.

City Administrator Haugland said he has seen some comments on social media regarding the timing of the Mill and Overlay project coinciding with the start of school. The contractors doing the job fit us into their schedule and it was unfortunate that it was the same time as school starting; it was not intentionally scheduled that way.

We are currently seeking RFQs for abatement and demotion at the Habilitation Center; one of the contractors visited the site today.

Council Member Arends inquired about the company that is scrapping materials from the site.

Mr. Haugland said they are almost done, just a few odds and ends left.

MAYOR'S REPORT:

No report by Mayor Schwetz.

DISCUSSION AND APPROPRIATE FOLLOW UP

POLICE PERSONNEL BOARD RECOMMENDATION:

Council Member Hendrix said the Police Personnel Board met on August 12, 2020 and would like to recommend the following applicant for consideration and approval of the Mayor and City Council for hire as an Entry Level Officer within the Marshall Police Department:

Cody Copeland

Council Member Hines made a motion, seconded by Hagedorn, to approve the recommendation as presented. A roll call vote was taken with Hines, Guthrey, Craig Thompson, Brandt, Hagedorn, Hendrix, Arends and Leon Thompson voting aye. Motion carried.

PARK BOARD RECOMMENDATION:

Parks and Recreation Director Chad Unterreiner said the Marshall Park Board is requesting the Marshall City Council waive certain sections of the Code of Ordinances relating to alcoholic

beverages within the City Park during “Beyond Baseball” games at Osage Field. The group would potentially use the field 30 to 35 days during the summer of 2021.

Mr. Unterreiner discussed the proposal with Council Members in regards to league schedules. He said he is not seeking action this evening; just a general consensus of being in favor of the proposal.

Council Member Arends indicated he would be in favor.

SET YEAR END SPECIAL SESSION:

City Administrator David Haugland said Finance Director Melissa Schure is requesting a Special Council Session on Monday, September 28, 2020 at 12:00 p.m. The purpose of the meeting will be to pay the final bills of the fiscal year that ends on September 30, 2020.

Council Member Brandt made a motion, seconded by Hagedorn, to schedule a Special Council Session on Monday, September 28, 2020 at 12:00 p.m. A roll call vote was taken with Craig Thompson, Brandt, Hagedorn, Hendrix, Arends, Leon Thompson, Hines and Guthrey voting aye. Motion carried.

PLANNING AND ZONING COMMISSION APPOINTMENT:

Mayor Schwetz presented the following appointment for Council consideration at the September 21, 2020 Council Meeting:

Planning and Zoning Commission

Richard Machholz – New Appointment – Fill Unexpired Term
Term Expires 11/01/2022

RESOLUTION

A resolution entitled “A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO TRANSFER AN UNIMPROVED LOT IN THE CITY OF MARSHALL” was read by title only.

City Administrator David Haugland explained this will transfer a landlocked lot to a property owner who has been maintaining the lot for many years.

Council Member Guthrey made a motion, seconded by Hendrix to approve the Resolution. A roll call vote was taken with Hagedorn, Hendrix, Arends, Leon Thompson, Hines, Guthrey, Craig Thompson and Brandt voting aye. The resolution is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Resolution No. 2020-9.

ORDINANCES

An ordinance entitled “AN ORDINANCE OF THE CITY OF MARSHALL, MISSOURI, APPROVING THE ANNUAL OPERATING BUDGET FOR THE CITY’S BOARD OF PUBLIC WORKS” was given its first reading by title only.

Marshall Municipal Utilities General Manager Jeff Bergstrom gave a brief description of the 2020-2021 Budget for MMU.

Mr. Bergstrom said the proposed budget does not reflect any rate increases.

Mr. Bergstrom commended his department heads for their work on the five year plan and thanked Controller Tony Bersano for all of his work on the budget.

Council Members discussed the proposed budget with Mr. Bergstrom.

Mayor Schwetz thanked the members of the Board of Public Works for being here this evening.

Council Member Arends inquired about the time frame for data that was requested.

Mr. Bergstrom said that information will be forthcoming.

Council Member Hines made a motion, seconded by Hagedorn, to approve the first reading. A roll call vote was taken with Hendrix, Arends, Leon Thompson, Hines, Guthrey, Craig Thompson, Brandt and Hagedorn voting aye. Motion carried.

An ordinance entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI TO EXECUTE A CONTRACT BETWEEN THE CITY OF MARSHALL AND THE SALINE COUNTY RURAL FIRE PROTECTION DISTRICT FOR FIRE SERVICES” was given its first reading by title only.

Fire Chief Tony Day said it has been many years since this contract has been updated and explained the services it will provide.

Council Members discussed the contract.

Council Member Hagedorn made a motion, seconded by Hines, to approve the first reading. A roll call vote was taken with Leon Thompson, Hines, Guthrey, Craig Thompson, Brandt, Hagedorn, Hendrix and Arends voting aye. Motion carried.

An ordinance entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its first reading by title only.

Council Member Hendrix made a motion, seconded by Arends, to take the ordinance to a second reading. A roll call vote was taken with Guthrey, Craig Thompson, Brandt, Hagedorn, Hendrix, Arends, Leon Thompson and Hines voting aye. Motion carried.

Ordinance No. 8553 entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its second reading by title only and put to its final passage and approval upon motion of Brandt, seconded by Hagedorn. A roll call vote was taken with Craig Thompson, Brandt, Hagedorn, Hendrix, Arends, Leon Thompson, Hines and Guthrey voting aye. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

OTHER COUNCIL BUSINESS

Mayor Schwetz thanked Poppy’s Construction for doing a good job on Council Chambers remodel project and thanked Mike Morgan for overseeing the project.

There being no other Council Business, Council Member Hagedorn made a motion, seconded by Brandt, to adjourn to Executive Session concerning legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; leasing, purchase or sale of real estate by a public governmental body; hiring, firing, discipline or promotion of personnel. RSMo. 610.021 (1,2,3)

A roll call vote was taken with Hendrix, Arends, Leon Thompson, Hines, Guthrey, Craig Thompson, Brandt and Hagedorn voting aye. Motion carried and the meeting adjourned to Executive Session at 6:55 p.m.

Julie M. Schwetz, Mayor

ATTEST:

Julie A. Lewis, City Clerk