

**CITY COUNCIL MINUTES**  
**MARCH 1, 2021**  
**6:00 P.M.**

The Marshall City Council met in Regular Session at 6:00 p.m. on Monday, March 1, 2021, in the Council Chambers of the City Office Building, 214 N. Lafayette, Marshall, MO 65340. With the following Council members present: Mayor Julie M. Schwetz; Council Members Dewey Hendrix, Kirk Arends, Leon Thompson, Chuck Hines, Charles Guthrey, Craig Thompson, Dan Brandt and Tom Hagedorn; City Administrator David Haugland, City Counselor Josh Taylor and City Clerk Julie Lewis.

Council Member Hendrix made a motion, seconded by Guthrey, to adopt the agenda as written. A roll call vote was taken with Craig Thompson, Brandt, Hagedorn, Hendrix, Arends, Leon Thompson, Hines and Guthrey voting aye. Motion carried.

Council Member Brandt made a motion, seconded by Hagedorn, to approve the Regular Session minutes of February 16, 2021. A roll call vote was taken with Brandt, Hagedorn, Hendrix, Arends, Leon Thompson, Hines, Guthrey and Craig Thompson voting aye. Motion carried.

**BUSINESS FROM THE AUDIENCE**

There was no business from the audience.

**COMMITTEE REPORTS**

**MUNICIPAL SERVICES AND PERSONNEL COMMITTEE:**

Council Member Brandt gave the following storm water tip:

Stormwater runoff is rain water or snow melt that does not soak into the ground, but flows directly into a storm drain and then a waterway. Do your part to keep pollution out of stormwater, and out of our waterways.

Council Member Brandt explained that giving the stormwater tip is required public education as part of the stormwater permitting process.

Council Member Brandt said the Compost Area is open and will load compost for citizens on the second Saturday of each month starting with March 13, 2021.

**PROPERTY, FINANCE, BUDGET AND AUDIT COMMITTEE:**

Council Member Arends reported we are five months into the budget and revenues are looking great at 49.5%; expenses are at 39.35% which is almost exactly what was budgeted year to date.

The annual audit is complete. We will be getting more details regarding the clean up of some old NID accounts. If you would like a copy of the audit, please contact City Offices.

**COMMUNITY DEVELOPMENT AND CODE COMMITTEE:**

Council Member Guthrey reported a total of 27 building permits issued during the month of February with a total construction value of \$1,144,085; permit fees collected totaled \$2,119. The totals include a \$719,000 industrial roof replacement at Cargill.

**PUBLIC RELATIONS AND PUBLIC SAFETY COMMITTEE:**

No report by Council Members Hendrix and Hines.

**CITY ADMINISTRATOR:**

City Administrator David Haugland reported trash rates will be increasing by 3%, as approved in the City of Marshall Budget in September. The increase will go into effect April 1<sup>st</sup> and will affect residential, commercial and container rates.

The Municipal Services Department will work to schedule refuse drop-off events, similar to last year's drop-off events. Public announcements will be made when those events are scheduled. Citizens may contact Municipal Services at 660-886-3945 to schedule pick-ups for large items.

**MAYOR'S REPORT:**

Mayor Schwetz reported the Transforming Neighborhoods Committee will meet this week.

**MARSHALL MUNICIPAL UTILITIES  
ANNUAL REPORT**

Marshall Municipal Utilities General Manager Jeff Bergstrom said COVID-19 has created challenges within MMU, specifically regarding staffing. However, the employees are MMU's greatest asset and have completed numerous projects throughout the past year while continuing to provide reliable service to our community.

Mr. Bergstrom discussed the following report items:

- Electrical rate study resulting in a 7.5% decrease in electric charges to all customers
- Abatement and demolition of the power plant
- MMU was awarded approximately \$8,000,000 through two USDA grants to expand MMU fiber into rural areas of Saline County
- Replaced CO2 storage tank at water treatment plant
- Pre-treatment ordinance update
- Selected engineering firm for aeration basin upgrades
- Large diesel storage tanks were inspected and cleaned. Tanks were refilled while diesel prices were low
- Reconditioned approximately 11,000 feet of sewer main with cured in place pipe method
- Completed water main project on East Slater Street
- One recordable injury occurred during the fiscal year; Worker's comp premium will decrease by approximately \$70,000
- \$364,000 worth of free services were contributed to the community in the form of fire protection, street lighting and utilities donated to the City of Marshall
- Payment in lieu of taxes to the City General fund totaling 1.9 million dollars

Council Members discussed the annual report.

Council Members also discussed utility operations during the recent period of cold weather.

Mr. Bergstrom said he has great employees, they worked through any issues and customers didn't even notice.

## **APPOINTMENTS**

Mayor Schwetz presented the following appointments for Council consideration:

### Electric Board

Richard Stark, Class I Electrician – Re-appointment – Term Expires 04/01/2023

Danny Warren, Class I Electrician – Re-appointment – Term Expires 04/01/2023

Council Member Hines made a motion, seconded by Arends, to approve the appointments as presented. A roll call vote was taken with Hines, Guthrey, Craig Thompson, Brandt, Hagedorn, Hendrix, Arends and Leon Thompson voting aye. Motion carried.

Mayor Schwetz presented the following appointments for Council consideration:

### Plumbing Board

Derek Davis, Master Plumber – Re-appointment – Term Expires 04/01/2023

Doug Jacobs, Master Plumber – Re-appointment – Term Expires 04/01/2023

Council Member Hendrix made a motion, seconded by Arends, to approve the appointments as presented. A roll call vote was taken with Guthrey, Craig Thompson, Brandt, Hagedorn, Hendrix, Arends, Leon Thompson and Hines voting aye. Motion carried.

## **DISCUSSION AND APPROPRIATE FOLLOW UP**

### **HALF TON 4 X 4 PICKUP TRUCK BID RECOMMENDATION:**

Bill Anderson, Director of Municipal Services, said bids were accepted for a Half Ton 4 x 4 Four Door Pickup. A total of two bids were received. It is the recommendation to accept the bid of McCarthy CBG, Inc. of Marshall, MO in the amount of \$32,882 for a 2021 Chevrolet 1500 Crew 4 Wheel Drive Pickup.

Council Member Brandt made a motion, seconded by Guthrey, to approve the bid recommendation as presented. A roll call vote was taken with Hagedorn, Hendrix, Arends, Leon Thompson, Hines, Guthrey, Craig Thompson and Brandt voting aye. Motion carried.

### **MINI EXCAVATOR BID RECOMMENDATION:**

Quotes were accepted for the purchase of a Mini Excavator. A total of three quotes were obtained through Sourcewell Contract Purchasing. It is the recommendation to accept the quote

of Martin Equipment in the amount of \$69,125 for the purchase of a Mini Excavator with 5 year extended warranty.

Council Member Arends indicated a price difference of less than 10% when comparing the local company's quote to the recommended quote. He personally likes to go with local if the difference is within 10%.

Council Member Hines made a motion, seconded by Brandt, to accept the quote of Martin Equipment in the amount of \$69,125 for the purchase of a mini excavator. A roll call vote was taken with Hendrix, Hines, Guthrey, Brandt and Hagedorn voting aye; Arends, Leon Thompson and Craig Thompson voting nay. Motion carried.

#### **BRUSH GRAPPLE BID RECOMMENDATION:**

Quotes were accepted for the purchase of a brush grapple. A total of three quotes were obtained through Sourcewell Contract Purchasing. It is the recommendation to accept the quote of Martin Equipment in the amount of \$8,200 for the purchase of a brush grapple.

Council Member Leon Thompson made a motion, seconded by Hines, to accept the quote as presented. A roll call vote was taken with Arends, Leon Thompson, Hines, Guthrey, Craig Thompson, Brandt, Hagedorn and Hendrix voting aye. Motion carried.

#### **COMPLETE FUEL SYSTEM BID RECOMMENDATION:**

Bids were received for the construction and installation of a complete fuel system. A total of three bids were received. It is the recommendation to approve the bid of Mid-State Petroleum Equipment, Inc. in the amount of \$209,672.15 for the construction and installation of a complete fuel system with canopy option and additional dispenser option.

The fuel system would be utilized by Municipal Services and Marshall Municipal Utilities. MMU will contribute \$85,000 to the project.

Council Members discussed the construction options for the project.

The tanks should be here by July and the project completed within 60 to 90 days thereafter.

Council Member Hines made a motion, seconded by Brandt, to approve the bid as presented. A roll call vote was taken with Leon Thompson, Hines, Guthrey, Craig Thompson, Brandt, Hagedorn, Hendrix and Arends voting aye. Motion carried.

### **ORDINANCES**

An ordinance entitled "AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE A CONTRACT BETWEEN THE CITY OF MARSHALL, THE BOARD OF PUBLIC WORKS, AND BURNS & MCDONNELL" was given its second reading by title only and put to its final passage and approval upon motion of Brandt, seconded by Arends. A roll call vote was taken with Hagedorn, Hendrix, Arends, Leon Thompson, Hines, Guthrey, Craig Thompson and Brandt voting aye.

The ordinance is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Ordinance No. 8584.

An ordinance entitled “AN ORDINANCE OF THE CITY OF MARSHALL, MISSOURI, ESTABLISHING RULES AND REGULATIONS REGARDING THE CONSTRUCTION AND MAINTENANCE OF FENCES IN THE CITY” was given its second reading by title only.

Council Member Leon Thompson asked if permits will be required to repair existing fences.

Code Official Mike Morgan said existing fences can be repaired without a permit.

Council Member Brandt said he gave a copy of the proposed ordinance to a contractor but did not receive any feedback.

Council Member Brandt made a motion, seconded by Hagedorn to approve the ordinance. A roll call vote was taken with Arends, Leon Thompson, Hines, Guthrey, Craig Thompson, Brandt, Hagedorn and Hendrix voting aye. The ordinance is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Ordinance No. 8585.

An ordinance entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its first reading by title only.

Council Member Hines made a motion, seconded by Hendrix, to take the ordinance to a second reading. A roll call vote was taken with Hines, Guthrey, Craig Thompson, Brandt, Hagedorn, Hendrix, Arends and Leon Thompson voting aye. Motion carried.

Ordinance No. 8586 entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its second reading by title only and put to its final passage and approval upon motion of Hendrix, seconded by Leon Thompson. A roll call vote was taken with Guthrey, Craig Thompson, Brandt, Hagedorn, Hendrix, Arends, Leon Thompson and Hines voting aye. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

### **OTHER COUNCIL BUSINESS**

Council Member Hagedorn spoke about homeless individuals within the community. He would like to see how other cities deal with homelessness.

Council Member Brandt said there is a great deal of information that has been compiled by local groups. The creation of a forum would give the groups an opportunity to work together.

Mandy Schull with Missouri Valley Community Action Agency said her agency does try to help but it truly takes the community coming together without judgement, coordinating resources to address the problem at the root.

Ms. Schull discussed what other communities are doing and said the problem is very complex but we must try.

Lindsey Parton, Marshall Public School District Social Worker, spoke regarding the homeless situation within the school system. Ms. Parton urged citizens to take part in a survey regarding the homeless situation within our community.

Council Member Hagedorn asked City Administrator David Haugland to gather some information and report at the next Council Meeting.

Mayor Schwetz asked Council Member Hagedorn to assist Mr. Haugland.

There being no other Council Business, Council Member Hagedorn made a motion, seconded by Brandt, to adjourn to Executive Session concerning legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; leasing, purchase or sale of real estate by a public governmental body; hiring, firing, discipline or promotion of personnel. RSMo. 610.021 (1,2,3)

A roll call vote was taken with Craig Thompson, Brandt, Hagedorn, Hendrix, Arends, Leon Thompson, Hines and Guthrey voting aye. Motion carried and the meeting adjourned to Executive Session at 6:44 p.m.

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Julie M. Schwetz, Mayor

ATTEST:

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Julie A. Lewis, City Clerk