

**CITY COUNCIL MINUTES**  
**SEPTEMBER 21, 2020**  
**6:00 P.M.**

The Marshall City Council met in Regular Session at 6:00 p.m. on Monday, September 21, 2020 in the Council Chambers of the City Office Building, 214 N. Lafayette, Marshall, MO 65340, with the following Council Members present: Mayor Julie M. Schwetz; Council Members Dewey Hendrix, Kirk Arends, Leon Thompson, Chuck Hines, Charles Guthrey, Craig Thompson, Dan Brandt and Tom Hagedorn; City Administrator David Haugland, City Counselor Josh Taylor and City Clerk Julie Lewis.

Council Member Hendrix made a motion, seconded by Arends, to adopt the agenda as written. A roll call vote was taken with Guthrey, Craig Thompson, Brandt, Hagedorn, Hendrix, Arends, Leon Thompson and Hines voting aye. Motion carried.

Council Member Brandt made a motion, seconded by Hagedorn, to approve the Regular Session minutes of September 8, 2020. A roll call vote was taken with Arends, Leon Thompson, Hines, Guthrey, Craig Thompson, Brandt, Hagedorn and Hendrix voting aye. Motion carried.

**BUSINESS FROM THE AUDIENCE**

Kris Milliron, organizer of the David Kemm Memorial Trash Bash, recapped the event that took place last Saturday. A total of 30 participants picked up 40 bags of trash. Approximately 20 businesses partnered to provide donations for the event.

Ms. Milliron thanked Council Member Dewey Hendrix and City Administrator David Haugland for volunteering to help with the event.

Marshall RISE plans to make this an annual event to honor Mr. David Kemm and help build a sense of community. She indicated they plan to have other events throughout the year such as a coat drive and a food & toy drive.

Ms. Milliron thanked the Council and community for their support.

**COMMITTEE REPORTS**

**PROPERTY, FINANCE, BUDGET AND AUDIT COMMITTEE:**

Council Member Arends thanked Council Members Leon Thompson and Craig Thompson for their help on the Budget Committee; he also thanked City Administrator David Haugland and Finance Director Melissa Schure for all of their hard work on the 2020-2021 budget.

Council Member Arends said there is a budget surplus of roughly \$165,000; the goal is to not have a deficit budget. Capital outlays total approximately \$174,000 and include items such as Police Department body cameras, Municipal Services equipment and Inspection Department software. Employee salaries will be increased by 3%. Employee health insurance contributions

will be increased slightly but the current plan will not change. Increases will be phased in over four years.

Council Member Brandt inquired about the health insurance renewal rates for the coming year.

City Administrator David Haugland said we hope to hear by the end of the month.

Council Member Arends stated money will continue to be set aside for sidewalks and a line item of \$850,000 has been added for a comprehensive street program.

#### **COMMUNITY DEVELOPMENT AND CODE COMMITTEE:**

No report by Council Members Guthrey and Leon Thompson.

#### **PUBLIC RELATIONS AND PUBLIC SAFETY COMMITTEE:**

Council Member Hendrix gave the Police Department Report for the month of August:

Traffic Stops – 284

Municipal Court Warrants – 0

Officer Calls for Service – 2,377

Police Reports Taken: 192

Arrests: 63

Offenses Reported to NIBRS – 67

#### Public Relations:

The Police Department received 222 animal calls during the month of August. If your animal is going to be outside, please have food, water and shelter available for the animal. Animals should be inside a fenced-in yard or on a leash. Animals kept outside should not be loud and noisy throughout the day and night; such as a dog barking for long periods of time. You are responsible for the actions of your animal.

#### **MUNICIPAL SERVICES AND PERSONNEL COMMITTEE:**

Council Member Brandt reported solid waste is down from last month and this time last year. A lot of cardboard was sold during August.

Airport Activity has increased quite a bit this year; our airport is a hub for aerial agricultural services.

Council Member Brandt said the mill and overlay project is moving along; the east side of the square was done today; Odell and the west side of the square will be done tomorrow. Crews will move to English, High and Vest. Work on Vest will be done on Wednesday since school is not in session. Thank you to Municipal Services crews for all of their work on this project.

The Miami Sidewalk Project is moving along; will finish the pour up to the Plaza entrance tomorrow. The entrance to Plaza will be closed for a couple of days in order to replace the driveway.

Municipal Services Director Bill Anderson indicated there have been some issues during the mill and overlay project with citizens ignoring “Road Closed” signs and driving into the worksites. It creates a dangerous situation for our workers and citizens.

Council Member Leon Thompson thanked Municipal Services for clearing the brush in the area behind Placida and Englewood.

**CITY ADMINISTRATOR:**

City Administrator David Haugland reported he has been working on an application for funding through the CARES Act. That application will be submitted this week.

A partial pay request has been submitted to MoDOT for the Airport project.

There will be a year-end Special Council Session on Monday, September 28, 2020 at noon to close out the city's fiscal year.

The proposed plan for Beyond Baseball at Indian Foothills Park will be put off until 2022.

**MAYOR'S REPORT:**

Mayor Schwetz said the Marshall Public Library currently offers curbside service along with outdoor tables and Wi-Fi within the parking lot area. The Library Board will re-evaluate those services in October.

The City of Marshall is working with the Central Missouri Board of Realtors on a Transforming Neighborhoods Grant. They have reached out to us to thank the individuals who have provided critical data to guide their high level assessment of the City's policies and practices related to code enforcement and abandoned, deteriorated properties. An initial draft will be received by the City in October so that feedback can be provided.

The City of Marshall, RTD Ministries and Fitzgibbon Hospital have partnered to sponsor the "Apathy Effect Exhibit" at the Martin Community Center October 12<sup>th</sup> through 15<sup>th</sup> from 10 a.m. until 7 p.m. The exhibit is intended to ignite empathy to end child exploitation. It is free to the public; tours and training times must be reserved.

**DISCUSSION AND APPROPRIATE FOLLOW UP**

**PLANNING AND ZONING COMMISSION APPOINTMENT:**

Mayor Schwetz presented the following appointment for Council consideration:

Planning and Zoning Commission

Richard Machholz – New Appointment – Fill Unexpired Term

Term Expires 11/01/2022

Council Member Hagedorn made a motion, seconded by Hines, to approve the appointment as presented. A roll call vote was taken with Leon Thompson, Hines, Guthrey, Craig Thompson, Brandt, Hagedorn, Hendrix and Arends voting aye. Motion carried.

### **PLANNING AND ZONING COMMISSION RECOMMENDATION:**

The Planning and Zoning Commission met on September 9, 2020 regarding a request to amend the City of Marshall Code of Ordinances to include a fence ordinance for the City of Marshall. The Commission voted to re-submit the request to the City Council. A Public Hearing will need to be scheduled on October 19, 2020 to allow for 15 days published notice.

Council Members discussed the proposed ordinance.

No action was taken by Council.

### **CODE OF ORDINANCES – SET PUBLIC HEARING:**

City Administrator David Haugland said the Code of Ordinances recodification process is now complete with the exception of adoption by the City Council. Missouri Statutes require a Public Hearing any time there are substantial changes to the Zoning Code. The proposed Code includes Zoning; the previous Code only included a reserved section for Zoning so by adding the Zoning Code to the proposed Code it is considered substantial. A Public Hearing will need to be scheduled on October 19, 2020 in order to meet the 15 day published notice requirement.

Council Member Hines made a motion, seconded by Hendrix, to schedule a Public Hearing on October 19, 2020 at 6:00 p.m. A roll call vote was taken with Guthrey, Craig Thompson, Brandt, Hagedorn, Hendrix, Arends, Leon Thompson and Hines voting aye. Motion carried.

Council Member Leon Thompson commended City Administrator David Haugland and City Clerk Julie Lewis for their work on this project. He also thanked Department Heads for their input.

### **AIRPORT MAINTENANCE PROJECT:**

#### **Runway Pavement Maintenance:**

Bids were received for the Runway Pavement Maintenance Project at the Marshall Memorial Municipal Airport. It is the recommendation to accept the low bid from Parking Lot Maintenance LLC in the amount of \$196,585.00. Their bid met all bidding requirements. The bid award made by the City Council will be subject to MoDOT approval.

Council Member Guthrey made a motion, seconded by Arends, to accept the bid of Parking Lot Maintenance LLC in the amount of \$196,585.00 for the Runway Pavement Maintenance Project. A roll call vote was taken with Craig Thompson, Brandt, Hagedorn, Hendrix, Arends, Leon Thompson, Hines and Guthrey voting aye. Motion carried.

#### **Runway End Identifier Light Replacement:**

Quotes were received for Runway End Identifier Light Replacement at the Marshall Memorial Municipal Airport. It is recommended, subject to MoDOT approval, to accept the quote of G & S Electrical Contractors Inc. in the amount of \$22,692.00 for the replacement of Runway End Identifier Lights.

Council Member Guthrey made a motion, seconded by Arends, to accept the quote of G & S Electrical Contractors Inc. in the amount of \$22,692.00. A roll call vote was taken with Brandt, Hagedorn, Hendrix, Arends, Leon Thompson, Hines, Guthrey and Craig Thompson voting aye. Motion carried.

#### **BID RECOMMENDATION – SALE OF CITY LOTS:**

City Administrator David Haugland said bids for the sale of City owned lots were received and opened July 8, 2020.

Mr. Jeff Smith submitted a bid for Lot #9 located at 780 S. Lafayette in the amount of \$2,500 and a bid for Lot #13 located at 460 W. Vest in the amount of \$3,150. It is recommended to accept the bids submitted by Jeff Smith for Lot # 9 and Lot #13.

Council Member Hines made a motion, seconded by Hendrix, to accept the bids of Jeff Smith for the purchase of city owned lots. A roll call vote was taken with Hagedorn, Hendrix, Arends, Leon Thompson, Hines, Guthrey, Craig Thompson and Brandt voting aye. Motion carried.

#### **RESOLUTION**

A resolution entitled “A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE CONTRACTS BETWEEN THE CITY OF MARSHALL, MISSOURI, AND CERTAIN INDIVIDUALS FOR THE TRANSFER OF VACANT LOTS IN THE CITY OF MARSHALL” was read by title only.

City Administrator Haugland said this will provide for an agreement relating to the construction of homes on the previously mentioned lots.

Council Member Brandt made a motion, seconded by Hendrix, to approve the Resolution. A roll call vote was taken with Hendrix, Arends, Leon Thompson, Hines, Guthrey, Craig Thompson, Brandt and Hagedorn voting aye. The resolution is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Resolution No. 2020-10.

#### **ORDINANCES**

An ordinance entitled “AN ORDINANCE OF THE CITY OF MARSHALL, MISSOURI, APPROVING THE ANNUAL OPERATING BUDGET FOR THE CITY’S BOARD OF PUBLIC WORKS” was given its second reading by title only.

Council Member Leon Thompson said he has some concerns regarding the BOPW Budget particularly in relation to net income versus projected expenditures.

He discussed the income, reserve funds and the five year capital expenditure plan.

Council Member Arends made a motion, seconded by Hines, to approve the ordinance. A roll call vote was taken with Arends, Hines, Guthrey, Craig Thompson, Brandt and Hendrix voting aye; Leon Thompson and Hagedorn voting nay. The ordinance is thereupon declared passed and

so endorsed by the President of the Council, approved by the Mayor and numbered Ordinance No. 8554.

Ordinance No. 8555 entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI TO EXECUTE A CONTRACT BETWEEN THE CITY OF MARSHALL AND THE SALINE COUNTY RURAL FIRE PROTECTION DISTRICT FOR FIRE SERVICES” was given its second reading by title only and put to its final passage and approval upon motion of Hines seconded by Hendrix. A roll call vote was taken with Hines, Guthrey, Craig Thompson, Brandt, Hagedorn, Hendrix, Arends and Leon Thompson voting aye. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

An ordinance entitled “AN ORDINANCE ACCEPTING THE BUDGET FOR 2020-2021 OF THE CITY OF MARSHALL, MISSOURI, AS SUBMITTED BY THE COUNCIL COMMITTEE ON THE FINANCES FOR SAID CITY OF MARSHALL, MISSOURI, AND ESTABLISHING ALL SALARIES AS SET OUT IN SAID BUDGET” was given its first reading by title only.

Council Member Arends made a motion, seconded by Leon Thompson, to approve the first reading. A roll call vote was taken with Leon Thompson, Hines, Guthrey, Craig Thompson, Brandt, Hagedorn, Hendrix and Arends voting aye. Motion carried.

An ordinance entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its first reading by title only.

Council Member Hendrix made a motion, seconded by Brandt, to take the ordinance to a second reading. A roll call vote was taken with Hines, Guthrey, Craig Thompson, Brandt, Hagedorn, Hendrix, Arends and Leon Thompson voting aye. Motion carried.

Ordinance No. 8556 entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its second reading by title only and put to its final passage and approval upon motion of Brandt, seconded by Hagedorn. A roll call vote was taken with Guthrey, Craig Thompson, Brandt, Hagedorn, Hendrix, Arends, Leon Thompson and Hines voting aye. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

### **OTHER COUNCIL BUSINESS**

Council Member Guthrey reminded everyone to register to vote. If you plan to vote you must be registered and you can do so at the Saline County Clerk’s Office prior to the deadline of October 7<sup>th</sup>. If you are unable to vote in person you can request an absentee ballot.

Council Member Leon Thompson congratulated Missouri Valley College Rodeo team. Hats off to them!

There being no other Council Business, Council Member Hagedorn made a motion, seconded by Guthrey, to adjourn to Executive Session concerning leasing, purchase or sale of real estate by a public governmental body; hiring, firing, discipline or promotion of personnel. RSMo. 610.021 (2,3)

A roll call vote was taken with Craig Thompson, Brandt, Hagedorn, Hendrix, Arends, Leon Thompson, Hines and Guthrey voting aye. Motion carried and the meeting adjourned to Executive Session at 6:51 p.m.

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Julie M. Schwetz, Mayor

ATTEST:

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Julie A. Lewis, City Clerk