

CITY COUNCIL MINUTES
SEPTEMBER 16, 2019
6:00 P.M.

The Marshall City Council met in Regular Session at 6:00 p.m. on Monday, September 16, 2019 in the Council Chambers of the City Office Building, 214 N. Lafayette, Marshall, MO 65340, with the following members present: Mayor Julie M. Schwetz; Council Members Dewey Hendrix, Kirk Arends, Ron Ott, Chuck Hines, Charles Guthrey, Kathy Vasquez, Dan Brandt and Tom Hagedorn; City Administrator David Haugland, City Counselor Josh Taylor and City Clerk Julie Lewis.

Council Member Brandt made a motion, seconded by Hagedorn, to adopt the Agenda as written. A roll call vote was taken with Hendrix, Arends, Ott, Hines, Guthrey, Vasquez, Brandt and Hagedorn voting aye. Motion carried.

Council Member Hagedorn made a motion, seconded by Hendrix, to approve the Regular Session Minutes of September 3, 2019 and Work Session of August 28, 2019. A roll call vote was taken with Arends, Ott, Hines, Guthrey, Vasquez, Brandt, Hagedorn and Hendrix voting aye. Motion carried.

BUSINESS FROM THE AUDIENCE

There was no business from the audience.

COMMITTEE REPORTS

PROPERTY, FINANCE, BUDGET AND AUDIT COMMITTEE:

Council Member Arends spoke about the proposed 2019-2020 Budget. He said there will be a small surplus of \$55,710.

Capital outlays are at \$174,800 for the following:

- Police Department: car radios, radar units, forced computer system upgrade
- Fire Department: 22 pagers, replace hand held radios, 5 air pack bottles
- Municipal Services: above ground fuel system
- General/City Offices: security system upgrade
- Inspection Department: will save \$8,000 per year for next three years for purchase of new inspection vehicle
- Employees will receive a 3% increase in salary
- Added line item of \$50,000 to continue the Council's promise of sidewalks

- Added line item of \$40,000 for economic development
- Added new employee to Inspection Department
- Started process of ordering new fire engine pump truck

Highlights of the current year's budget include:

- Under budget due to several employment vacancies within several departments
- Surplus funding set aside for City Offices computer upgrade, clean up of City Offices including landscaping and possible rehab of Council Chambers
- Purchase two police cars

Council Member Arends said Council should be proud of their accomplishments over the last several years. They have been able to make progress in reducing the general fund deficit while purchasing several needed items. All things seem to be trending in the right direction.

COMMUNITY DEVELOPMENT AND CODE COMMITTEE:

No report by Council Members Guthrey and Vasquez.

PUBLIC RELATIONS AND PUBLIC SAFETY COMMITTEE:

Council Member Hendrix gave the Police Department report for the month of August:

Traffic Stops: 309

Reasons: Moving Violation ó 192; Equipment ó 57; License Violation ó 60

Results: Citations ó 47; Warnings ó 256; Arrests ó 9

Municipal Court Warrants: 7

Officer Calls for Service: 2630

Police Reports Taken: 263

Arrests: 61

Offenses Reported to NIBRS ó 74

Sidewalk construction on College Street is continuing and moving closer to the intersection of Miami and College. Drivers need to slow down and pay attention to workers and equipment in the work zones.

Yearly parades will be starting soon and participants should not throw candy from floats. Have someone walk beside the float and hand the candy out. Throwing candy causes children to run into the street and potentially be injured.

Police Chief Mike Donnell spoke to the Council regarding Police software for records, dispatch and mobile. The current provider indicated an increase in fees and Chief Donnell feels that putting out a Request for Proposal for this service will provide the City with a good cost savings.

Council Member Arends exited the meeting at 6:15 p.m.

Chief Donnell said he is also advertising for bids for police vehicle service.

MUNICIPAL SERVICES AND PERSONNEL COMMITTEE:

Council Member Brandt reported activity at the airport is slowing down with a total of 708 aircraft in August, down from 1946 in July.

August was a big month for solid waste with a total of 810 tons collected and numbers are good for cardboard this month, as well.

Council Member Brandt said he attended the Missouri Municipal League conference September 8th through the 11th. The conference provided a great deal of information about issues municipalities are currently facing including fraud and Sunshine Law violations.

Council Member Brandt stated bids were opened for the mill and overlay project. One bid was received from Capital Paving and Construction. The bid was sent to the State of Missouri for review and approval prior to City Council approval. The project will be scheduled for next spring.

CITY ADMINISTRATOR:

City Administrator David Haugland said he has been working with MMU and Bill Anderson regarding a new above ground fuel system that will be located on Benton. He extended his appreciation to MMU for their assistance with the project. The Board of Public Works has approved cost sharing up to \$60,000 which will allow for a larger system to be installed.

MAYOR'S REPORT:

Mayor Schwetz reported she is working on appointments to the various City boards and commissions; she hopes to have appointments for Council approval in the near future.

Mayor Schwetz said the City will be hiring for certain positions and she is currently helping to advertise for potential employees.

Mayor Schwetz stated the Council and staff are working on the following:

Occupancy Ordinance
Golf Cart Ordinance
Fireworks Ordinance

**DISCUSSION AND APPROPRIATE FOLLOW UP
SET YEAR END SPECIAL SESSION**

Mayor Schwetz said the Council will need to set a Special Session to end the City's financial year.

Council Member Brandt made a motion, seconded by Hagedorn, to set the City Council Special Session for September 27, 2019 at noon in the Council Chambers. A roll call vote was taken

with Ott, Hines, Guthrey, Vasquez, Brandt, Hagedorn and Hendrix voting aye; Arends excused absent. Motion carried.

DISCUSSION – NO PARKING ON WEST SIDE OF CONWAY

Municipal Services Director Bill Anderson said he received a complaint regarding parking issues on Conway Ave., north of Eastwood. Conway Ave. does not have curb and gutter, the ditches are open and there is no public outlet. It would be his recommendation to enact "No Parking" on the west side of Conway Ave.

Mr. Anderson said he had also spoken with a resident of Sharp Ave. south of Morrow having a similar parking issue. He would recommend "No Parking" on the west side of Sharp Ave.

Council Members discussed the possible parking changes.

Mr. Anderson said an ordinance will be presented for Council consideration at the next regular Council meeting.

LIQUOR LICENSE

Mayor Schwetz said Budø Café currently has a Liquor License for 5% by drink wine. Managing Officer Angela Roettgen has requested the addition of Sunday Sales to their Liquor License.

The following license was presented to Council for consideration and approval:

Budø Café, Angela Roettgen, Managing Officer ó 5% by Drink Wine with Sunday Sales

Council Member Hendrix made a motion, seconded by Ott, to approve the Liquor License as presented. A roll call vote was taken with Hines, Guthrey, Vasquez, Brandt, Hagedorn, Hendrix and Ott voting aye; Arends excused absent. Motion carried.

ORDINANCES

City Administrator Haugland explained the following ordinance will provide for aviation services with HDR. The first project will be to update the Airport Master Plan. We currently have about \$135,000 available in federal funding from 2016 that is set to expire.

Council Members discussed the aviation project.

Ordinance No. 8496 entitled "AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE AN AVIATION PROJECT CONSULTANT AGREEMENT WITH HDR ENGINEERING, INC. FOR ENGINEERING SERVICES RELATED TO THE MARSHALL AIRPORT" was given its second reading by title only and put to its final passage upon motion of Hines, seconded by Guthrey. A roll call vote was taken with Guthrey, Vasquez, Brandt, Hagedorn, Hendrix, Ott and

Hines voting aye; Arends excused absent. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

Ordinance no. 8497 entitled "AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE A STATE BLOCK GRANT AGREEMENT BETWEEN THE CITY OF MARSHALL AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR A GRANT PROJECT RELATED TO THE MARSHALL AIRPORT" was given its second reading by title only and put to its final passage upon motion of Ott, seconded by Guthrey. A roll call vote was taken with Vasquez, Brandt, Hagedorn, Hendrix, Ott, Hines and Guthrey voting aye; Arends excused absent. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

Ordinance No. 8498 entitled "AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE A CONTRACT BETWEEN THE CITY OF MARSHALL, BOARD OF PUBLIC WORKS, AND MARSHALL-SALINE DEVELOPMENT CORPORATION (MSDC)" was given its second reading by title only and put to its final passage upon motion of Ott, seconded by Brandt. A roll call vote was taken with Brandt, Hagedorn, Hendrix, Ott, Hines, Guthrey and Vasquez voting aye; Arends excused absent. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

Ordinance No. 8499 entitled "AN ORDINANCE OF THE CITY OF MARSHALL, MISSOURI, APPROVING THE ANNUAL OPERATING BUDGET FOR THE CITY'S BOARD OF PUBLIC WORKS" was given its second reading by title only and put to its final passage upon motion of Hendrix, seconded by Ott. A roll call vote was taken with Hagedorn, Hendrix, Ott, Hines, Guthrey, Vasquez and Brandt voting aye; Arends excused absent. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

City Administrator Haugland said the next ordinance will approve an addendum to the Solid Waste Transfer Agreement the City has with Waste Corporation of Missouri, LLC. The addendum will implement a 5% increase in disposal charges effective April 1, 2020 and will extend through March 31, 2025. We currently pay \$45 per ton and will pay \$47.25 per ton after the increase.

An ordinance entitled "AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE AN ADDENDUM FOR SOLID WASTE DISPOSAL SERVICES BETWEEN THE CITY OF MARSHALL, MISSOURI AND WASTE CORPORATION OF MISSOURI, LLC" was given its first reading by title only.

Council Member Hagedorn made a motion, seconded by Ott, to take the ordinance to a second reading. A roll call vote was taken with Hendrix, Ott, Hines, Guthrey, Vasquez, Brandt and Hagedorn voting aye; Arends excused absent. Motion carried.

Ordinance No. 8500 entitled "AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE AN ADDENDUM FOR SOLID WASTE DISPOSAL SERVICES BETWEEN THE CITY OF MARSHALL, MISSOURI AND WASTE CORPORATION OF MISSOURI, LLC" was given its second reading by title only and put to its final passage upon motion of Ott, seconded by Hendrix. A roll call vote was taken with Ott, Hines, Guthrey, Vasquez, Brandt, Hagedorn and Hendrix voting aye; Arends excused absent. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

City Administrator Haugland said the next ordinance is for the City's operating budget; Council Member Arends did a very nice job detailing the proposed budget during his report.

The ordinance will be presented for second reading on September 27, 2019.

An ordinance entitled "AN ORDINANCE ACCEPTING THE BUDGET FOR 2019-2020 OF THE CITY OF MARSHALL, MISSOURI, AS SUBMITTED BY THE COUNCIL COMMITTEE ON SAID FINANCES FOR SAID CITY OF MARSHALL, MISSOURI, AND ESTABLISHING ALL SALARIES AS SET OUT IN SAID BUDGET" was given its first reading by title only.

Council Member Ott made a motion, seconded by Hendrix, to approve the first reading. A roll call vote was taken with Ott, Hines, Guthrey, Vasquez, Brandt, Hagedorn and Hendrix voting aye; Council Member Arends excused absent. Motion carried.

An ordinance entitled "AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS" was given its first reading by title only.

Council Member Brandt made a motion, seconded by Vasquez, to take the ordinance to a second reading. A roll call vote was taken with Guthrey, Vasquez, Brandt, Hagedorn, Hendrix, Ott and Hines voting aye; Arends excused absent. Motion carried.

Ordinance No. 8501 entitled "AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS" was given its second reading by title only and put to its final passage upon motion of Hines, seconded by Hendrix. A roll call vote was taken with Vasquez, Brandt, Hagedorn, Hendrix, Ott, Hines, and Guthrey voting aye; Arends excused absent. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

OTHER COUNCIL BUSINESS

Council Member Ott said they are continuing to work on a resolution regarding the old hospital located on Brunswick. He cannot comment publicly at this time however it is looking better.

There being no other Council Business, Council Member Hagedorn made a motion, seconded by Vasquez, to adjourn to Executive Session concerning legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; leasing, purchase or sale of real estate by a public governmental body; hiring, firing, discipline or promotion of personnel. RSMo. 610.021 (1,2,3)

A roll call vote was taken with Brandt, Hagedorn, Hendrix, Ott, Hines, Guthrey, Vasquez and Brandt voting aye; Arends excused absent. Motion carried and the meeting adjourned at 6:35 p.m.

Julie M. Schwetz, Mayor

ATTEST:

Julie A. Lewis, City Clerk